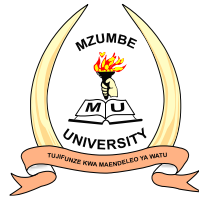


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**MZUMBE UNIVERSITY  
(CHUO KIKUU)**

**APPLICATION FORM FOR POSTGRADUATE DEGREE  
PROGRAMMES FOR 2017/2018**

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***(USE BLOCK LETTERS OR TYPE SCRIPT)***

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*Enclosed, please, find an application form that must be duly filled during the application, NO any application will be processed if this form is not dully filled by the applicant. Please, pay special attention to the following points:*

- Applicant to complete Parts A-F
- All information given must be correct (e.g. titles of **awards**, names of **schools**, etc.).
- All applicable items of this form must be fully completed. Any omission may delay the processing of the application.
- In Part G, the employer/sponsor/parent/guardian is expected to give a brief **recommendation** of the applicant (for applicants who are employed and are to be sponsored by their employers).
- In Part H, the sponsor's signature for those being sponsored by their employers.
- Two reference forms are enclosed and should be filled by academic referees as instructed in Part E.
- Your application will be processed only after your file is complete with all requisite documents and information.

**PART A**  
**PERSONAL PARTICULARS OF THE APPLICANT**

1. Surname as it appears in certificate \_\_\_\_\_
2. Other names: \_\_\_\_\_
3. Sex:                            [        ] Female                            [        ] Male
4. Postal Address: \_\_\_\_\_  
 Mobile \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_  
 Office Tel: \_\_\_\_\_ Residence Tel.: \_\_\_\_\_
5. Marital status: \_\_\_\_\_
6. Place of birth: \_\_\_\_\_  
 (e.g. Kasulu, Kigoma)
7. Date of birth: \_\_\_\_\_  
 (e.g. 02.04.1985)
8. Nationality \_\_\_\_\_ (by birth \_\_\_\_ or by naturalization \_\_\_\_)  
 (Tick the appropriate)

**PART B**

**THE PROGRAMMME YOU WANT TO APPLY FOR**

Programmes offered at the three campuses and one teaching centre are shown below. Please, check the programme of your interest and the campus of your choice. For further explanations regarding the entry qualifications/requirements for specific programs, please visit our Website: <http://mzumbe.ac.tz> and Directorate of Research, Publications and Postgraduate Studies (DRPS) website: <http://drps.mzumbe.ac.tz>.

**(i) MAIN CAMPUS**

Ph.D.	Part-time.....	[	]
	Full-time.....	[	]
MBA - Corporate Management	... ..	..	.. [ ]
MSc. - Accounting & Finance (A&F)..	.. ..	..	.. [ ]
MSc. - Marketing Management	.. ..	..	.. [ ]
MSc. - Entrepreneurship	.. ..	..	.. [ ]
MSc. - Procurement and Supply Chain Management		..	.. [ ]
MPA - Master of Public Administration	.. ..	..	.. [ ]
MHSM- Master of Health Systems Management	.. ..	..	.. [ ]
MSc. -Health Monitoring and Evaluation..	.. ..	..	.. [ ]
MSc. - Human Resource Management	.. ..	..	.. [ ]
MRPP – Master of Research and Public Policy	.. ..	..	.. [ ]
MSc - Development Policy	.. ..	..	.. [ ]
MSc. - Environmental Management		..	[ ]

MSc - Economics	..	..	..	..	..	..	[ ]
MSc. - Project Planning and Management	..	..	..	..	..	..	[ ]
MSc. -Economics Policy and Planning	..	..	..	..	..	..	[ ]
MA - Education	..	..	..	..	..	..	[ ]
LL.M - Commercial Law	..	..	..	..	..	..	[ ]
MSc. - Information Technology and Systems							[ ]
MSc. - Applied Statistics							[ ]

**Please Note** that all programmes offered at Mzumbe main campus are fulltime, day sessions (mode) and residential.

**(ii) DAR ES SALAAM CAMPUS COLLEGE:**

MBA - Corporate Management	...	..	..	..	..	..	[ ]
MSc. - Accounting & Finance (A&F)..	..	..	..	..	..	..	[ ]
MSc. - Marketing Management	..	..	..	..	..	..	[ ]
MSc. - Procurement and Supply Chain Management							[ ]
MPA - Master of Public Administration	..	..	..	..	..	..	[ ]
MSc. - Human Resource Management	..	..	..	..	..	..	[ ]
MLM - Master of Leadership and Management							[ ]
MSc. - Applied Economics and Business							[ ]

Mode:

Morning class: \_\_\_\_\_

Evening: \_\_\_\_\_

9. Name of present employer (if applicable) \_\_\_\_\_

10. Your present title or position (if applicable) \_\_\_\_\_

**PART C**

**ACADEMIC QUALIFICATIONS/TRAINING**

11. Please, list all high schools, colleges, universities or other educational institutions you attended.

School/College/ University	Country	Years		Major Field of Study	Certificate/Diplomas/ Degrees awarded
		From	To		

**PART D**

**PROFESSIONAL EXPERIENCE**

12. List all jobs held for the past three years (if applicable)

**Position:** \_\_\_\_\_

Company/organization: \_\_\_\_\_

Duration: \_\_\_\_\_

Brief job description: \_\_\_\_\_

**Position:** \_\_\_\_\_

Company/organization: \_\_\_\_\_

Duration: \_\_\_\_\_

Brief job description: \_\_\_\_\_

**Position:** \_\_\_\_\_

Company/organization: \_\_\_\_\_

Duration: \_\_\_\_\_

Brief job description: \_\_\_\_\_

**PART E**

**ACADEMIC REFEREES**

13. Please provide names of two **academic** referees and ensure that they each complete the attached reference form. The form should be sealed (signed on the closing envelope flaps) by the referee and returned by the applicant together with the application form.

Name of Referee	Address	Affiliation (Whether academic or professional)
(i) _____	_____	_____
(ii) _____	_____	_____

**PART F**

**CERTIFICATION**

14. I certify that the information given in this application form is complete and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

**PART G**

**EMPLOYER'S OR SPONSOR'S APPRAISAL (WHERE APPLICABLE)**

15. Rating of applicant: Please, tick

	<b>Excellent</b>	<b>Very good</b>	<b>Good</b>	<b>Poor</b>	<b>Very poor</b>
Knowledge of job performed					
Ability to learn					
Personal initiative					
Co-operation and personal interaction					
Judgement and common sense					

**General conduct:**

\_\_\_\_\_  
\_\_\_\_\_

## PART H

### SPONSORSHIP COMMITMENT, WHERE APPLICABLE

16. This is to certify that \_\_\_\_\_  
is sponsored by us for the programme of study he/she has applied for and we undertake to meet total/part  
of the programme costs as given by the University.

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**NAMES AND SIGNATURE OF THE SPONSOR**

**[OFFICIAL STAMP IF APPLICABLE]**

Duly filled application forms should be sent to the respective campuses as follows:-

For the Main Campus:

**DIRECTOR**

Directorate of Research, Publications and Postgraduate Studies (DRPS)

P. O. Box 63, MZUMBE, TANZANIA

Tel. +255 23 293120/1/2

Fax: +255 (0) 23 2604382

Mobile: +255 767 722733 OR +255 788 833337

Email: [drps@mzumbe.ac.tz](mailto:drps@mzumbe.ac.tz)

For Dar es Salaam Campus College:

**PRINCIPAL**

Mzumbe University

Dar es Salaam Campus College

P. O. Box 20266, DAR ES SALAAM,

TANZANIA

Tel. +255 22 2152586/2152584

Fax: +255 22 2152584

Email: [principal-dcc@mzumbe.ac.tz](mailto:principal-dcc@mzumbe.ac.tz) or [dcc-principal@mzumbe.ac.tz](mailto:dcc-principal@mzumbe.ac.tz)

#### **Please note:**

This application should be accompanied by an application fee of Tshs. 30,000 (for Nationals) or USD 30 (for foreign applicants) whose copy of pay in slip should be submitted together with these forms.

For those applying at the Main Campus, the application fee should be payable to ***Mzumbe University***,

**BANK NAME:**

**CRDB BANK**

**ACCOUNT NAME:**

**MUINCOME ACCOUNT**

**ACCOUNT NUMBER:**

**01J1012013400**

**SWIFT CODE:**

**CORUTZTZ**

For those applying at the Dar Es Salaam Campus College, the application fee should be payable to ***Mzumbe University, CRDB Bank, Account No. 01J1043012201.***