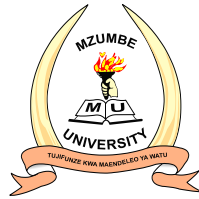


Affix Photo



**MZUMBE UNIVERSITY  
(CHUO KIKUU MZUMBE)**

**APPLICATION FORM FOR PhD DEGREE PROGRAMMES FOR  
2019/2020**

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***PLEASE TYPE OR PRINT IN BLOCK LETTERS***

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*Enclosed, please, find an application form that must be duly filled during the application, NO any application will be processed if this form is not duly filled by the applicant. Please, pay special attention to the following points:*

- Applicants should make sure that all parts of this application form are duly filled. Any omission may delay the processing of the application.
- All information given must be correct and accurate (e.g. titles of **awards**, names of **schools**, etc.).
- Cases of impersonation, falsification of documents or giving false/incomplete information whenever discovered either at registration or afterwards, will lead to cancellation of admission and appropriate legal measures may be taken.
- Copies of degree certificates, transcripts and all other certificates must be recently certified at submission. **Please do not submit photocopies of what was/has been certified.**
- Applicants themselves should request their referees to provide reference for them. The University does not request for referees' reports on behalf of applicants.
- **For International Applicants Only**  
Applicants whose first language is not **English** or did not go through an education system with English as the medium of instruction, will be required to prove that they have sufficient command of English language to cope with postgraduate studies.
- Two reference forms are enclosed and should be filled by academic referees as instructed in Part G.
- Your application will be processed only after your file is complete with all requisite documents and information attached to it.

**PART A**  
**PERSONAL PARTICULARS OF THE APPLICANT**

1. Surname as it appears in your certificates: \_\_\_\_\_
2. First name: \_\_\_\_\_ Middle Names \_\_\_\_\_
3. Sex:                            [        ] Female                            [        ] Male
4. Mailing Address: \_\_\_\_\_
5. Office Tel: \_\_\_\_\_ Residence Tel.: \_\_\_\_\_
6. Fax \_\_\_\_\_ Mobile No \_\_\_\_\_
7. E-mail \_\_\_\_\_
8. Secondary Schools and Colleges attended

School Level	Name of school/college	Index No	Dates (From which yr to which yr)
O-Level			
A-Level			
College (where applicable)			

9. Marital status: \_\_\_\_\_
10. Do you have any physical impairment/disability? Yes [        ]; No [        ]

If you answered **Yes**, please provide a detailed explanation of the nature of impairment/disability and how it can negatively affect your studies. Also explain which assistance you would want from the university to minimise the effects of the impairment/disability to your studies. (If the space provided is not enough, you can use an extra sheet).

11. Place of birth: \_\_\_\_\_  
(e.g. Kasulu, Kigoma)
12. Date of birth: \_\_\_\_\_  
(e.g. 02.04.1985)
13. Nationality \_\_\_\_\_ (by birth \_\_\_\_ or by naturalization \_\_\_\_)  
(Tick the appropriate)

14. Academic Training

Please, list all high schools, colleges, universities or other educational institutions you attended.

School/College/ University	Country	Years		Major Field of Study	Certificate/Diplomas/ Degrees awarded and GPA obtained
		From	To		

**PART B**

**WORK EXPERIENCE**

You may include all types of work experience: full-time, part-time or vacation work, paid or voluntary (if applicable) and when you were engaged with them.

**PART C**

**EXTRA-CURRICULAR ACTIVITIES AND INTERESTS**

Include hobbies, interests, membership of clubs and societies, posts of responsibility. Indicate the level and frequency to which they are pursued and what you get out of them. Don't make lists: "reading, cinema, sport" under "Interests" will not tell the university anything useful about you. Give details of the extent of these interests and any clubs, societies or achievements related to them.

**PART D**

**OTHER QUALIFICATIONS/SKILLS EXPERIENCE**

These may include specific computing skills, knowledge of foreign languages, projects you have managed, innovation awards received, etc. List qualifications only if they may be relevant to the degree programme you are applying for or say something about you as an individual: first-aid expert, sports coaching, social counselling expert, language translator etc.

**PART E**

**ACADEMIC REFEREES**

You should normally give **two academic referees** - someones who have taught you at university level or have supervised your undergraduate project and can put your academic record in context. If not possible to get two academic referees, **the second referee can** (except for PhD applicants, where two academic referees is a **MUST** requirement) **be an employer or a character reference**. You must ensure that they each complete the attached reference form. The form should be sealed (signed on the closing envelope flaps) by the referee and returned to the University by the applicant together with the application form.

Name of Referee	Address	Affiliation (Whether academic or employer)
(i) _____	_____	_____
(ii) _____	_____	_____

**PART F**

**DECLARATION**

I declare that to the best of my knowledge the information given in this application form is accurate.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

**PART G**

**EMPLOYER'S OR SPONSOR'S APPRAISAL (WHERE APPLICABLE)**

Rating of applicant: Please, tick

	<b>Excellent</b>	<b>Very good</b>	<b>Good</b>	<b>Poor</b>	<b>Very poor</b>
Knowledge of job performed					
Ability to learn					
Personal initiative					
Co-operation and personal interaction					
Judgement and common sense					

**General conduct:**

\_\_\_\_\_  
\_\_\_\_\_

**PART H**

**SPONSORSHIP COMMITMENT, WHERE APPLICABLE**

This is to certify that \_\_\_\_\_  
is sponsored by us for the programme of study he/she has applied for and we undertake to meet total/part of the programme costs as given by the University.

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**NAMES AND SIGNATURE OF THE SPONSOR**

**[OFFICIAL STAMP IF APPLICABLE]**

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Duly filled application forms should be sent to the respective campuses as follows:-

For the Main Campus:

**DIRECTOR**

Directorate of Research, Publications and Postgraduate Studies (DRPS)

P. O. Box 63, MZUMBE, TANZANIA

Tel. +255 23 293120/1/2

Fax: +255 (0) 23 2604382

Mobile: +255 767 722733 OR +255 713 265757 OR +255 714 194 585

Email: [drps@mzumbe.ac.tz](mailto:drps@mzumbe.ac.tz)

**Please note:**

This application should be accompanied by an application fee of Tshs. 30,000 (for Nationals) or USD 30 (for foreign applicants) whose copy of pay in slip should be submitted together with these forms. The application fee should be payable to *Mzumbe University*,

BANK NAME:	CRDB BANK
ACCOUNT NAME:	MUINCOME ACCOUNT
ACCOUNT NUMBER:	01J1012013400
SWIFT CODE:	CORUTZTZ

**ALL PHD APPLICATION FEE MUST BE MADE THROUGH THE FOLLOWING CONTROL NUMBER**

pyctrno: **994180048525**

First Name: **PHD**

Middle Name: **APPLICATION\_FEES**

Last Name: **YR\_2019**

Expire Date: **2020-05-23**

PHD Applicants Application fee can be made through CRDB bank, Tigo Pesa, M-pesa or Airtel Money

**NOTE: THIS CONTROL NUMBER IS FOR PHD APPLICANTS ONLY.**